



Run of Show

Duration: 100 mins	Activity	Materials
20 mins	Welcome table + Sign in	<ul style="list-style-type: none"> ● Sign-in sheets ● BxCF One-pager ● Name tags ● Bx Issue Stickers ● Cat/Dog Stickers ● Pens + Sharpies ● Bx Issue Signage ● Snacks
10 mins	Formal Kickstart	<ul style="list-style-type: none"> ● Iceberg Model
15 mins	Icebreaker Activity	<ul style="list-style-type: none"> ● Ball of yarn
45 mins	Future Visions	<ul style="list-style-type: none"> ● Bx Issue Needs Poster ● Collage Images ● Stationery ● A-4 Sheets
10 mins	Data Collecting + Closing	<ul style="list-style-type: none"> ● Future Visions Signage ● Containers ● Issue Placards

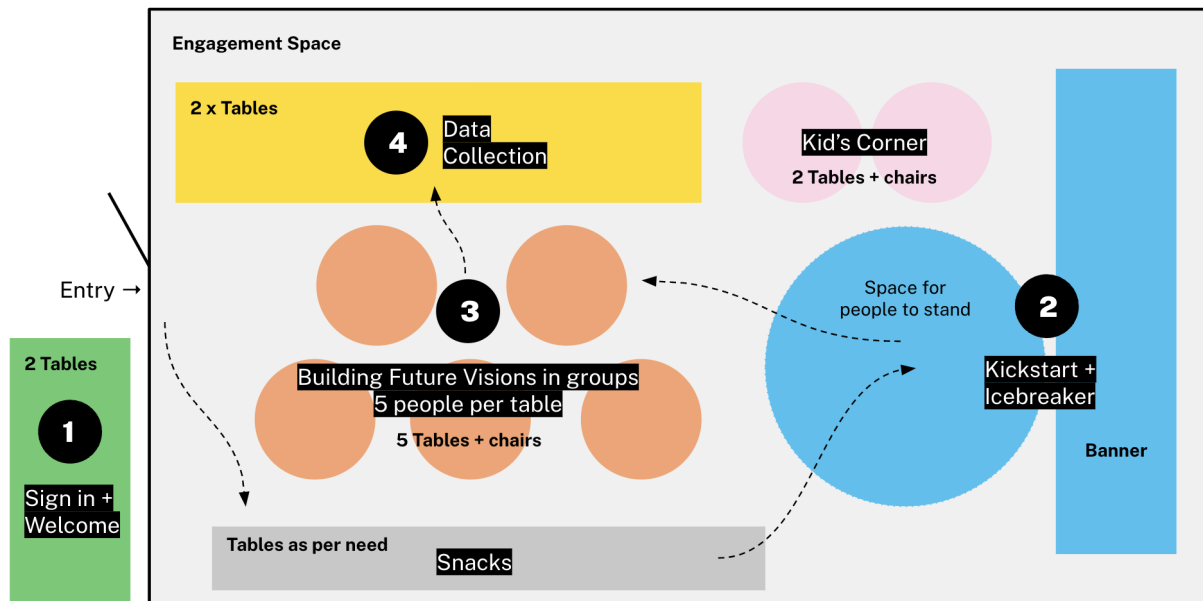
- **Highlighted materials** are in the mailed package
- Other materials (except snacks) will be brought by BxCF

Roles + Responsibilities

Who	What
1 x Co-ordinator	<ul style="list-style-type: none"> ● Conduct outreach ● Organize logistics for engagement
2-3 x Lead Facilitators	<ul style="list-style-type: none"> ● Set up the space ● Formally kickstart + facilitate the session ● Engage kid's at kids corner
1 x Bxcf Team Member	<ul style="list-style-type: none"> ● Formally kickstart the session ● Help facilitate Future Visions ● Keep time
1 x HST Representative	<ul style="list-style-type: none"> ● Observe + take notes + distribute eval survey



Engagement Set up (recommended, feel free to play with this)



Facilitation Guide

Time	Activity	Lead + Materials
20 mins	<p>Welcome + Sign in</p> <ul style="list-style-type: none"> • Sign in and pick up program • Build your own name tags with two stickers of choice 	<p>2 Facilitators</p> <ul style="list-style-type: none"> • Sign-in sheets • BxCF One-pager • Name tags • Bx Issue Stickers • Cat/Dog Stickers • Pens + Sharpies • Bx Issue Signage
10 mins	<p>Formal Kickstart</p> <ul style="list-style-type: none"> • Participants gather in front of the iceberg banner • Lead facilitator and BxCF team member welcome everyone • BxCF team member explains vision, mission, day+s agenda • Welcomes everyone, explains the banner activity and invites them to fill it out. 	<p>BxCF Team Lead Facilitator</p> <ul style="list-style-type: none"> • Iceberg Model



Time	Activity	Lead + Materials
15 mins	<p>Icebreaker Activity in a circle</p> <p><i>I'll start by saying my name, pronouns, organization, and my favorite game, movie, book, or TV show as a child. If anything about what I share resonates with you, you can raise your hand, and I'll toss a ball of yarn to you, while still holding onto the end of the yarn. You will then say your name, pronouns, organization, and your favorite game, movie, book, or TV show as a child, and toss the ball of yarn to someone else, while still holding onto the yarn. We'll keep going until everyone in the group has had a turn, and we're left with a web of yarn connecting all of us. Let me show you an example!</i></p> <p>Lead facilitator closes the activity and invites people to get into groups at tables.</p>	<p>Lead Facilitator</p> <ul style="list-style-type: none"> • Ball of yarn
45 mins	<p>Future Visions</p> <p>30 mins: Build Visions</p> <p><i>Hello everyone! My name is xxx and I will be your facilitator for the day. We will now spend 30 mins to build our ideal future visions for the Bronx.</i></p> <p><i>We are working with 9 issue areas today. Each one of you chose an issue area when you signed in – it's on your name tag.</i></p> <p><i>Let's imagine an ideal future for the Bronx, keeping in mind the issue you have chosen. This ideal future is <u>free</u> from current problems. This is your best version of the Bronx.</i></p> <p><i>Use any of the materials on the table to create your vision, whether it's buildings, people, trees, or anything else that comes to mind. Use a sheet in front of you to build. You can do this individually or collaboratively!</i></p> <p>Think about: what does the Bronx look like in your ideal future vision, keeping in mind your issue area?</p>	<p>All Facilitators</p> <ul style="list-style-type: none"> • Bx Issue Poster • Collage Images • Stationery • A-4 Sheets



Time	Activity	Lead + Materials
	<p>1. <i>What has changed? What kinds of resources and opportunities do people have?</i></p> <p>2. <i>To make this future a possibility, what are the three most important steps that need to happen? Make a note of that.</i></p> <p>15 mins: Share back</p> <p><i>Now, I would like each of you to take a minute to share what you have built.</i></p> <ul style="list-style-type: none"> ● <i>Tell us about the elements you included in your vision and how they represent your ideal future for the Bronx.</i> ● <i>What are the three most important steps to make your future a possibility?</i> <p>Lead facilitator closes the activity and invites people to drop their visions into containers.</p>	
10 mins	<p>Data Collecting + Closing</p> <ul style="list-style-type: none"> ● Participants drop their visions in the respective containers ● Facilitators encourage them to read other vision - collages 	<p>2 Facilitators</p> <ul style="list-style-type: none"> ● Placards ● Containers ● Signage